

A G E N D A

Audit Committee

Date: **Monday, 20th February, 2006**

Time: **10.00 a.m.**

Place: **The Council Chamber,
Brockington, Hereford.Council
Chamber, Brockington**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

Mrs. S Cole

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**County of Herefordshire
District Council**

AGENDA

for the Meeting of the Audit Committee

To: Councillor A.C.R. Chappell (Chairman)
Councillor Mrs. P.A. Andrews (Vice-Chairman)

Councillors Mrs. J.P. French, T.M. James, R.I. Matthews and R.J. Phillips

	Pages
1. APOLOGIES FOR ABSENCE	
To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY)	
To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST	
To receive any declarations of interest by Members in respect of items on the Agenda.	
4. MINUTES	1 - 4
To approve and sign the minutes of the meeting held on 30th September, 2005.	
5. COMPLETION OF THE ACCOUNTS 2006/06	5 - 14
To report to the Audit Committee on issues surrounding this years closedown of accounts.	
6. CIPFA GUIDANCE ON AUDIT COMMITTEES	15 - 32
To advise Members on the CIPFA Guidance on Audit Committees.	
7. AUDIT SERVICES INTERIM ASSURANCE REPORT 2005/06	33 - 38
To update Members on the progress made in relation to the Audit Plan and to bring to their attention any key internal control issues. In addition the report updates Members on the actions or the current position on key issues raised for 2004/5 that required attention.	
8. STATEMENT OF INTERNAL CONTROL ASSURANCE FRAMEWORK PROTOCOLS	39 - 50
To advise Members on the format of the Statement of Internal Control Assurance Framework Protocols.	